How to View Unofficial Transcripts

1. Logon to my.wsu.edu
2. Click on Student Center

Student Center

Go to my Student Center

Use the student center to manage school related activities such as:

- Check Your Student Aid
- View Schedule
- Enroll for Classes
- Manage Personal Information
- And More

Kelsey’s Student Center

Academics

Search
Plan
Enroll
My Academics

This Week's Schedule

<table>
<thead>
<tr>
<th>Class</th>
<th>Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>We 5:45PM - 6:30PM</td>
</tr>
<tr>
<td></td>
<td>Th 4:10PM - 7:00PM</td>
</tr>
</tbody>
</table>

Finances

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weekly schedule

enrollment shopping cart
3. Click the drop down menu under Other Academics

4. Select Transcript: View Unofficial. Click Go.

5. Select the Report Type “Academic Record-Unofficial”

6. Click “view report”.

7. PLEASE NOTE: The Transcript populates in a new window. CHECK POP UP BLOCKERS of your transcript does not appear.