

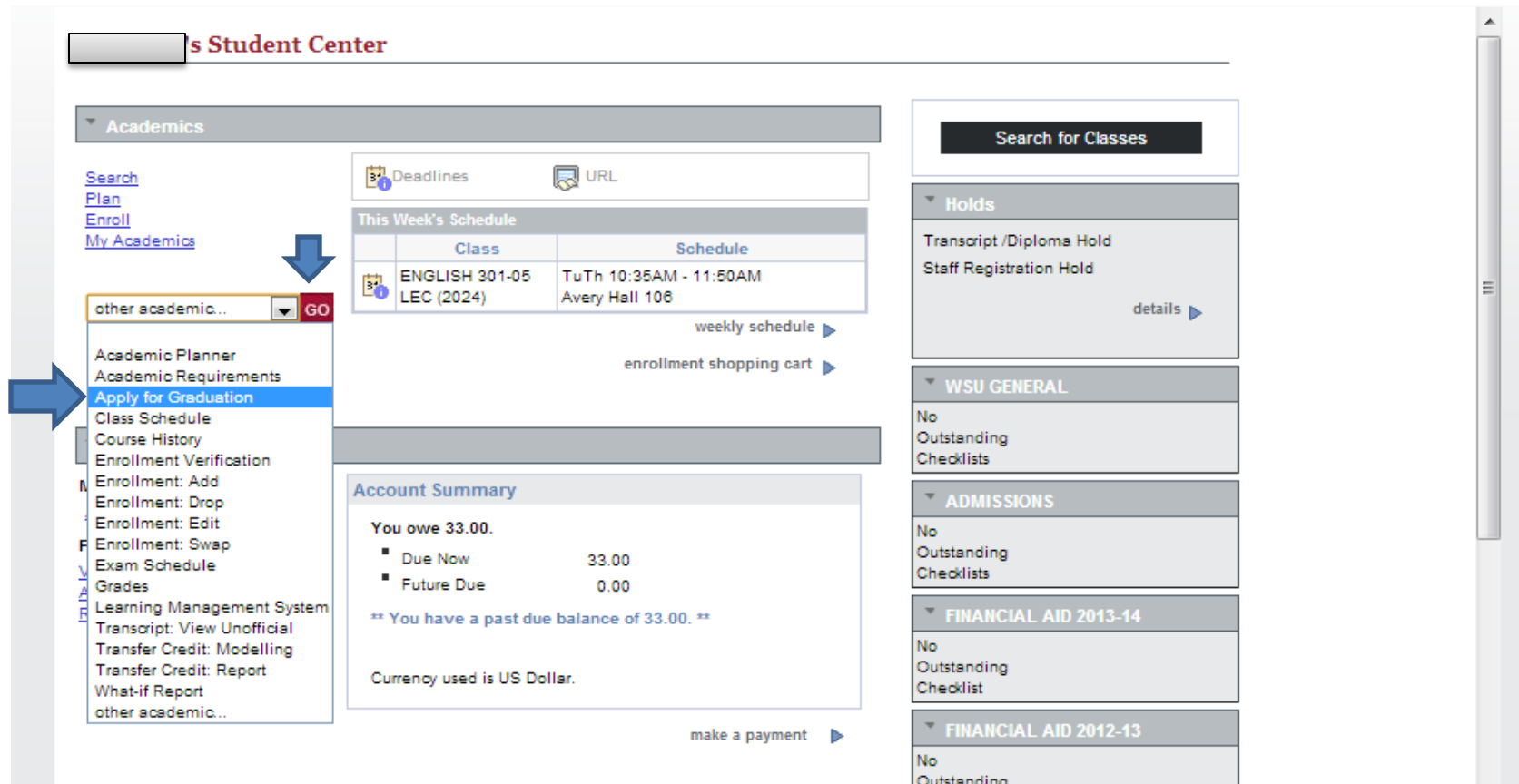
How to Apply for Graduation online in zzsis

Presentation is from the Student's View

Please note eligibility requirements:

- Students must have ≥ 90 earned credits
- Students must be certified in the major(s)

Step 1: From zzzsis Student Center, click the drop-down and select “Apply for Graduation.”
Click the  button.



The screenshot displays the 'zzsis Student Center' interface. On the left, a navigation menu is open under the 'Academics' section, with 'Apply for Graduation' highlighted in blue. A blue arrow points to this menu item. Above the menu, a search bar contains the text 'other academic...' and a red 'GO' button. Another blue arrow points to the 'GO' button. The main content area includes a 'This Week's Schedule' table, an 'Account Summary' section showing a balance of 33.00, and several 'Holds' and 'Checklists' sections on the right side.

Academics

[Search](#)
[Plan](#)
[Enroll](#)
[My Academics](#)

other academic... **GO**

- Academic Planner
- Academic Requirements
- Apply for Graduation**
- Class Schedule
- Course History
- Enrollment Verification
- Enrollment: Add
- Enrollment: Drop
- Enrollment: Edit
- Enrollment: Swap
- Exam Schedule
- Grades
- Learning Management System
- Transcript: View Unofficial
- Transfer Credit: Modelling
- Transfer Credit: Report
- What-if Report
- other academic...

Deadlines [URL](#)

This Week's Schedule

Class	Schedule
ENGLISH 301-05 LEC (2024)	TuTh 10:35AM - 11:50AM Avery Hall 108

[weekly schedule](#) ▶
[enrollment shopping cart](#) ▶

Account Summary

You owe 33.00.

- Due Now 33.00
- Future Due 0.00

**** You have a past due balance of 33.00. ****

Currency used is US Dollar.

[make a payment](#) ▶

Search for Classes

Holds

- Transcript /Diploma Hold
- Staff Registration Hold

[details](#) ▶

WSU GENERAL

No Outstanding Checklists

ADMISSIONS

No Outstanding Checklists

FINANCIAL AID 2013-14

No Outstanding Checklist

FINANCIAL AID 2012-13

No Outstanding

Step 2: Click the Apply for Graduation link for desired degree

Bill Cougar


[Search](#) [Plan](#) [Enroll](#) [My Academics](#)

Apply for Graduation

Submit an Application for Graduation

Click on the Apply for Graduation link to proceed with your application. If the link is not visible you may not be eligible for graduation at this time. Please see your Academic Advisor for more information.

PROGRAM: BUSINESS ADMINISTRATION, BA	
Washington State University Undergraduate	
Degree: BA Business Administration Major: International Business Minor: Communication	View Graduation Status

PROGRAM: COMMUNICATION, BA	
Washington State University Undergraduate	
Degree: BA Communication Major: Journalism & Media Production Additional Major: Accounting	Apply for Graduation 

[Search](#) [Plan](#) [Enroll](#) [My Academics](#)

*Please note that if the degree or sub-plan is incorrect the student should not continue with the application. Students should contact their advisor for assistance.

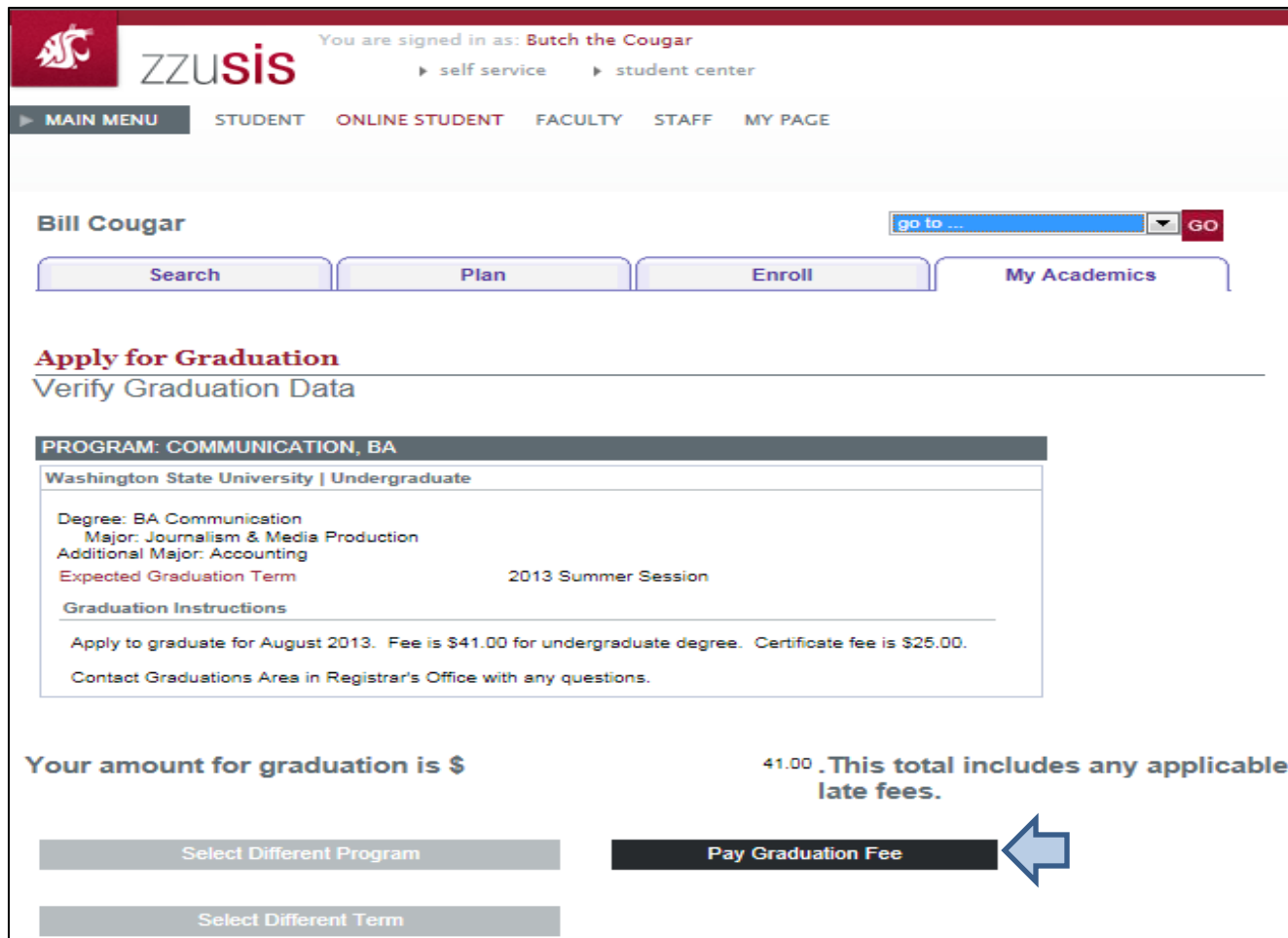
Clicking the “Apply for Graduation” indicates the student is confirming the Degree and sub-plan.

Step 3: Click the drop-down menu and select the desired graduation term.
Click the **Continue** button.

*Please note that applications are only available for (3)three upcoming terms.

The screenshot shows the ZzuSis website interface. At the top, the user is signed in as 'Butch the Cougar'. The navigation menu includes 'MAIN MENU', 'STUDENT', 'ONLINE STUDENT', 'FACULTY', 'STAFF', and 'MY PAGE'. Below the navigation, there is a search bar with the name 'Bill Cougar' and a 'GO' button. There are four buttons: 'Search', 'Plan', 'Enroll', and 'My Academics'. The main content area is titled 'Apply for Graduation' and 'Select Graduation Term'. It contains instructions: 'The academic program listed below was selected to apply for graduation. If this is not correct, return to the previous page and select a different academic program.' and 'Select a valid term to apply for graduation by selecting a value from the dropdown. Only terms in which you are able to apply for graduation will be displayed.' The program details are: 'PROGRAM: COMMUNICATION, BA', 'Washington State University | Undergraduate', 'Degree: BA Communication', 'Major: Journalism & Media Production', 'Additional Major: Accounting', and 'Expected Graduation Term'. A dropdown menu for 'Expected Graduation Term' is open, showing options: 'select term ...', '2013 Fall Semester', '2013 Summer Session', and 'select term ...'. A blue arrow points to the '2013 Summer Session' option. At the bottom, there are two buttons: 'Select Different Program' and 'Continue'. A blue arrow points to the 'Continue' button.

Step 4: Click the -button



The screenshot shows the ZZUSIS student portal interface. At the top, the user is signed in as "Butch the Cougar" and has access to "self service" and "student center". A navigation menu includes "MAIN MENU", "STUDENT", "ONLINE STUDENT", "FACULTY", "STAFF", and "MY PAGE". The user's name "Bill Cougar" is displayed with a "go to ..." dropdown and a "GO" button. Below this are four buttons: "Search", "Plan", "Enroll", and "My Academics".

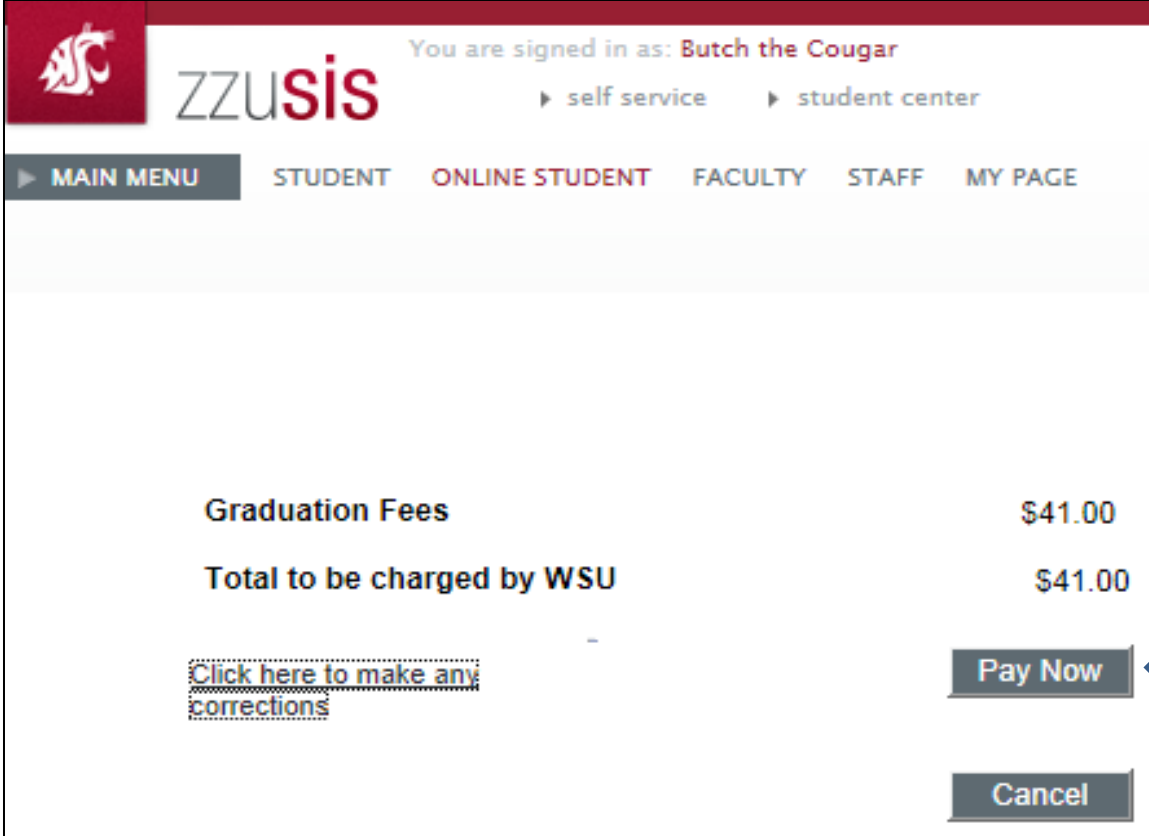
The "Apply for Graduation" section is active, with the sub-section "Verify Graduation Data". It displays the following information:

- PROGRAM: COMMUNICATION, BA**
- Washington State University | Undergraduate
- Degree: BA Communication
- Major: Journalism & Media Production
- Additional Major: Accounting
- Expected Graduation Term: 2013 Summer Session

Under "Graduation Instructions", it states: "Apply to graduate for August 2013. Fee is \$41.00 for undergraduate degree. Certificate fee is \$25.00. Contact Graduations Area in Registrar's Office with any questions."

The total amount for graduation is shown as \$41.00, which includes any applicable late fees. At the bottom, there are three buttons: "Select Different Program", "Pay Graduation Fee", and "Select Different Term". A blue arrow points to the "Pay Graduation Fee" button.

Step 5: Click the - **Pay Now** - button.




The screenshot shows the ZZU SIS student portal interface. At the top, the logo for ZZU SIS is displayed, along with the text "You are signed in as: Butch the Cougar". Below this, there are navigation links for "self service" and "student center". A main menu bar contains "MAIN MENU", "STUDENT", "ONLINE STUDENT", "FACULTY", "STAFF", and "MY PAGE". The main content area displays a payment summary:

Graduation Fees	\$41.00
Total to be charged by WSU	\$41.00


Below the table, there is a link: [Click here to make any corrections](#). At the bottom right, there are two buttons: "Pay Now" and "Cancel". A blue arrow points to the "Pay Now" button.

Student must have a Visa or MasterCard that has \$41 available. Students who do not have access to a credit card, should contact the graduations office (509-335-7724).

Step 6: Verify the information and click the – [Click Here](#) - button.



WASHINGTON STATE UNIVERSITY
World Class. Face to Face.




Washington State University
Graduation Payment


To make a payment for application to graduate (this payment is non-refundable), please enter and review your information then click below

WSU ID	<input type="text" value="099999999"/>
Campus	<input type="text" value="Pullman Campus"/>
Term	<input type="text" value="2013 Summer Session"/>
Degree	<input type="text" value="BA Communication"/>
Program	<input type="text" value="Communication, BA"/>
Amount Owed \$	<input type="text" value="41"/>
Email Address	<input type="text" value="bcougar@wsu.edu"/>

Please submit your payment by clicking only once below and waiting for your credit card confirmation number to be displayed. When the internet is busy, this may take severel minutes.

[Click Here](#) 

Information Technology , PO Box 641222, Washington State University, Pullman WA 99164-1222, 509-335-4357, [Contact Us](#)

Step 7: Enter your credit card (Visa or MasterCard) information and click the  button.



Washington State University

Credit Card Secure Payment Site

Payment Details

Total Amount \$ 41.00

All fields in bold are required.

Credit Card



Credit Card Type

Credit Card Number

Expiration Date

Submit Payment

*Note Late applications will incur a late fee in addition to the \$41 application fee (shown here).

Footer:

[Information Technology Services](#), PO Box 641222, Washington State University, Pullman WA 99164-1222

509-335-4357. [Contact Us](#) | Copyright © Board of Regents, [Washington State University](#)

Step 8: You have successfully applied for graduation!



The image shows a confirmation page for a graduation payment at Washington State University. The page features the university's logo and name on the left, a blue header with the title 'Washington State University Graduation Payment', and a central area with payment details. At the bottom, there is a footer with contact information.

WASHINGTON STATE UNIVERSITY
World Class. Face to Face.

Washington State University
Graduation Payment

Card Processed Successfully

WSU ID: 099999999
Amount Charged: \$41
Card ending in: 1111
Authorization Code: 123456

You have successfully paid your fee!

[Return to Student Center](#)

Information Technology, PO Box 641222, Washington State University, Pullman WA 99164-1222, 509-335-4357, [Contact Us](#)

Step 9 (optional): Check if the application was successful by going to student center click “My Academics” link

Student Center

Academics

- [Search](#)
- [Plan](#)
- [Enroll](#)
- [My Academics](#)

other academic...

Deadlines

This Week's Schedule

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[enrollment shopping cart](#)

Search for Classes

Holds

Transcript /Diploma Hold
Staff Registration Hold

[details](#)

WSU GENERAL

No Outstanding Checklists

ADMISSIONS

No Outstanding Checklists

FINANCIAL AID 2013-14

No Outstanding Checklist

FINANCIAL AID 2012-13

No

Finances

My Account

- [Account Inquiry](#)

Financial Aid

- [View Financial Aid](#)
- [Accept/Decline Awards](#)
- [Report Other Financial Aid](#)

other financial...

Account Summary

You owe 33.00.

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**** You have a past due balance of 33.00. ****

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[make a payment](#)

Step 10 (optional): Click “View my graduation status”

*Contact your advisor or wsu.graduations@wsu.edu if this doesn't reflect the correct data.

go to ... **GO**

Search Plan Enroll My Academics

My Academics

Academic Requirements	View my advisement report
What-If Report	Create a what-if scenario
Advisors	View my advisors

Transfer Credit	Evaluate my transfer credits
	View my transfer credit report
Course History	View my course history
Transcript	View my unofficial transcript
Enrollment Verification	Request enrollment verification

Graduation	Apply for graduation
	View my graduation status

My Program:

- Institution - Washington State University
- Career - Undergraduate
- Program - Education, BA
- Major - Elementary Education