FAQs for Registration

Q. Where can I see my enrollment appointment date and time, and hold information?

- Go to my.wsu.edu and sign in. At the homepage, you'll see the Student Center. From there, choose "Go to my Student Center". On the right side of the page, you will see hold information. Click the details to see specific hold information. Below you will see your enrollment date and time displayed.
- You can also review your advising report by going to the **Academic Requirements** screen, located under the other academic drop down menu.

Buddy's Student Cen	ter			
My Communication Cen	iter - Click here to view un	read messages (13).		
			Search for Classes	
Academics			··· Holds Freshman Live In Rule for Spr	
<u>My Class Schedule</u> <u>Shopping Cart</u> My <u>Planner</u>			details 🕨	Hold Information
other academic 🔻 🕟	\ \		WSU GENERAL No Outstanding Checklists	click details
Academic Requirements			ADMISSIONS FINANCIAL AID 2016-17 No Outstanding Checklist	
Course History Exam Schedule Grades			FINANCIAL AID 2015-16 No Outstanding Checklists	
Register to Walk Test Results Transcript: Mew Unofficial			STUDENT FINANCIALS No Outstanding Checklists STUDENT RECORDS	
Transfer Credit: Report What-if Report other academic			No Outstanding Checklists	
			Enrollment Dates Enrollment Appointment You may bein enrolling for the	
			2016 Summer Session Regular Academic Session on March 4, 2016 at 8:00AM.	Appointment dat
			Enrollment Appointment You may begin enrolling for the 2016 Fall Semester Regular Academic Session on April 12, 2016 at 1:30PM.	and time
			details 🅨	

Q. I've met with my advisor, cleared my holds, and want to register for classes. How do I do that?

• Go to my.wsu.edu and sign in. At the homepage, you'll see the Student Center and from there choose "Go to my Student Center", and then choose the link on the left, Enroll.

	d Center			
A development Decid Constanting Decid Solution Solution	Cart A 1 (1) C	Units Extension Response and USE CV GMM Chaptere and USE Chaptere and USE Chapt	Result to Ocean Totala Total	
Environment automated Contractional, Same Environmental automated Same Same	Context Information The Advances The Advan	Differ Allena New History of Sea and	1	

• Choose the term

Search		Plan	Enroll		My Academics
my class schedule	add	drop	swap	edit	term information
Add Classes Shopping Cart					1-2-3
Select Term					

Sele	ct a term then select Contin	iue.	
-	<u>Term</u>	<u>Career</u>	Institution
\bigcirc	2016 Summer Session	Undergraduate	Washington State University
	2016 Fall Semester	Graduate	Washington State University
۲	2016 Fall Semester	Undergraduate	Washington State University

Continue

Cancel

• You are able to select the way that you search for classes. Choose "Class Search" under Find Classes.

Add Classes		
1. Select classes to ad	ld	
	nother term, select the term and click Change. Wh ss selections, proceed to step 2 of 3.	en you are
Fall Semester U	indergraduate Washington State University	change term
	Open Closed	AWait List
Add to Cart:	2012 Fall Semester Shopping Cart	
Enter Class Nbr	Your enrollment shopping cart is em	pty.
Find Classes		
Class Search		
My Requirements		
O My Planner		
search		

• Choose your campus. You can then search by any subject area (e.g., SOCIOLOGY) and the course number.

Enter Search Criteria

Campus	Pullman Campus 🔻
Washington State Univ	ersity Fall Semester
Select at least 2 search	criteria. Click Search to view your search results.
CLASS SEARCH CRITERIA	
Course Subject	Sociology 🗸
Course Number	is exactly 🔹 101
Course Career	Undergraduate 👻
	Show Open Classes Only
	Show Open Entry/Exit Classes Only
Use Additional Search	Criteria to narrow your search results.
Additional Search O	riteria
Return to Add Classes	Clear Criteria Search

• On the "Add Classes" screen, you can select a class which will be added to your shopping cart.

arch F	Results			
en avail	able, click View All S	ections to see all sect	ions of the course.	
		Fall Semester		
shingto	n State University	Fall Semester		
Class !	Schedule	show all	hopping Cart	
сста зз	0 TuTh 9:10AM - General Univer:	10:25AM	our shopping cart is	empty.
<u>urn to A</u>	dd Classes		pen 📕 Clos	Start a New Search
* soc	101 - [S,D] Introduc	ction to Sociology	View All Sections	First 1-3 of 4 La
		ction to Sociology		
Section	01-LEC(1759)	ction to Sociology	View All Sections	First 1-3 of 4 La
Section	01-LEC(1759) Regular		Status 🔵	select class
Section	01-LEC(1759)	Room General University Classroom		
Section Session Section	01-LEC(1759) Regular Days & Times TuTh 9:10AM - 10:25AM 03-LEC(20656)	Room General University	Status 🔵	Meeting Dates
Section Session Section	01-LEC(1759) Regular Days & Times TuTh 9:10AM - 10:25AM 03-LEC(20656) Regular	Room General University Classroom	Status Instructor Staff Status	Select class
Section Session Section	01-LEC(1759) Regular Days & Times TuTh 9:10AM - 10:25AM 03-LEC(20656) Regular Days & Times MoWeFr 1:10PM -	Room General University	Status O Instructor Staff	Select class Meeting Dates 08/20/2012 - 12/14/2012 Select class Meeting Dates 08/20/2012 -
Section Session Section Session	01-LEC(1759) Regular Days & Times TuTh 9:10AM - 10:25AM 03-LEC(20656) Regular Days & Times MoWeFr 1:10PM - 2:00PM	Room General University Classroom	Status Instructor Staff Status Instructor	Select class Meeting Dates 08/20/2012 - 12/14/2012 Select class Meeting Dates
Section Session Section Session	01-LEC(1759) Regular Days & Times TuTh 9:10AM - 10:25AM 03-LEC(20656) Regular Days & Times MoWeFr 1:10PM - 2:00PM	Room General University Classroom	Status Instructor Status Status Instructor Staff	select class Meeting Dates 08/20/2012 - 12/14/2012 select class Meeting Dates 08/20/2012 - 12/14/2012

Return	to	Add	CI	15595

Start a New Search

• When you select the class that you want, confirm the class that you want to enroll for, then Finish Enrolling to be registered in the class. See the next two steps.

• YOU MUST CONFIRM YOUR CLASSES AND FINISH ENROLLING.

2. Confirm cl	asses				
	nrolling to process y		classes liste	d below. To	
exit without a	adding these classes,	, click Carloel.			
Fall Semest	er Undergraduate	Washington State L	Iniversity		
Fall Semest	er Undergraduate	Washington State L	Iniversity	osed 🔺	Vait List
Fall Semest	er Undergraduate Description			-	Vait List

• After you choose FINISH ENROLLING, you will see the View Results page. This will confirm your registration or whether there are errors.

Add Classes		D
3. View results		
View the followin	g status report for enrollment confirmations and errors:	:
Fall Semester	Undergraduate Washington State University	inable to add class
Class	Message	Status
SOC 101	Message: You are required to take this reque designation for this class. The requirement designation option has been set to yes.	irement 🗸