

Washington State University Diploma Replacement

Form is for Bachelor's Degrees and Doctors of Veterinary Medicine, Pharmacy and MBA.

Return completed and signed form with a \$50.00 check or money order payable to WSU.

Full Name (Name on diploma must agree with name on transcript. Contact the Payroll Services Office if your name does not match the name on your WSU transcript.)

Birthdate

WSU Student ID Number OR Social Security Number

Graduation Term & Year (i.e. Fall 2005 or May 2016)

Degree Title (i.e. Bachelor of Science in Physics or History BA)

Reason(s) for request:

Delivery Method

Mailing Address or
Name of Authorized 3rd Party

Damaged/Destroyed

USPS

Duplicate

I will pick up

Never Received/Lost in mail

Authorized
3rd Party

Name Change

Email Address and/or Phone Number

Fee waived if:

Graduated less than 12 months ago AND Diploma was damaged by USPS OR was never received

Enclosed:

Check

Money Order

Other

Print the completed form and sign below:

Signature

Date

Mail completed form and payment to:

Attn: Graduations
PO BOX 641035
Pullman WA 99164-1035

Drop off completed form and payment to:

The Registrar's Office, Graduations
French Ad 346, Pullman WA
graduations.wsu.edu | wsu.graduations@wsu.edu

Office Use Only:

Date Received: _____

Updated in DiploMatic: _____ Sent to M.Sutter: _____

Verified By: _____

Grad Tracking: _____

Payment Amount: \$ _____

Receipt Number: _____